



FORRES SANDLE MANOR  
FORDINGBRIDGE

# APPOINTMENT OF AN ENGLISH TEACHER



**Salary:** Commensurate with skills and experience

**Start Date:** September 2025

**Closing Date:** 12 noon on Monday 24th February



## FORRES SANDLE MANOR FORDINGBRIDGE

# AN INTRODUCTION TO FORRES SANDLE MANOR

Established in 1880, what is now Forres Sandle Manor has an enviable history. The owner of Pembroke Lodge School (originally located in Southbourne), purchased the Manor House and adjacent land in 1936 and at the start of the 1936 autumn term, Sandle Manor Preparatory School commenced educating pupils on this site. During the following decades the school's facilities underwent considerable improvements, including new classroom blocks, sports facilities and in 1972 a new swimming pool. In 1993 Sandle Manor Preparatory School was merged with Forres Preparatory School of Swanage, and was renamed Forres Sandle Manor Preparatory School.

Today the school remains set within 35 acres of stunning grounds, which include sports fields, an astro pitch, heated swimming pool, cricket pitches, a multi-purpose sports hall, netball/tennis courts, as well as beautiful woodland including our forest school (complete with our own Anglo-Saxon Roundhouse). The original manor house is recorded in the Domesday Book; an Elizabethan House, largely rebuilt around 1900 but retaining the Tudor style.

### **Location**

The school stands in acres of wonderful countryside located on the borders of Hampshire, Wiltshire, and Dorset. Fordingbridge, a small, picturesque, riverside town, is referred to as the 'Gateway to the New Forest' and is located between the cathedral city of Salisbury and the coastal towns of Christchurch, Bournemouth and Poole. The area is steeped in history and boasts easy access to the beaches of the Jurassic coast, riverside walks, the New Forest, and numerous historical and family attractions. It is one of the most beautiful locations in Southern England. The School is located 12 miles from Salisbury, and less than 20 miles from Bournemouth town centre.



## FORRES SANDLE MANOR FORDINGBRIDGE

### **Educational Provision**

As stated above, our school has enjoyed an enviable reputation as an outstanding preparatory school, which for many decades has prepared pupils for 13+ Common Entrance and scholarships to senior independent schools including Marlborough, Sherborne, Canford, Dauntsey's, Bryanston and Clayesmore. In recent years FSM's leavers have continued to achieve a 100% success rate at Common Entrance.

As part of this provision, the school also has a proud history of providing exceptional care for boarders from Year 3 and above. Although today boarders make up a minority of our school's population, our boarders (including a small but growing number of international pupils) continue to enjoy the large bedrooms of the manor house. Full, weekly and flexi-boarding is available, with the latter proving increasingly popular with our older pupils, many of whom now stay for 1 or 2 nights each week.

Recently the school has announced plans to extend its provision up to GCSE, with the first year group due to sit their examinations in the summer of 2027. Our current Year 9 pupils will be the first to commence their GCSE courses in September 2025.

As a result, we are currently investing in an expansion of our curriculum and a significant development of our co-curricular provision, both of which require additional staffing. Furthermore, in September 2025 we are due to open our new multi-million pound STEAM (Science, Technology, Engineering, Art, Mathematics) building, which will further transform the educational provision for our pupils.

### **Aims**

As we enter this new and exciting period in our school's history, it is our ambition that we grow sustainably and remain true to the values which make the school what it is today. Academically, this means ensuring we continue to strive for all of our pupils to make outstanding academic progress by being taught in small classes by inspirational teachers. We also aim to continue to develop our focus on ensuring outstanding personal development for all our pupils through an ever increasing range of enrichment and co-curricular opportunities. Finally, and most fundamentally, we strive to maintain the ethos which permeates through every part of the school – ensuring that every member of staff takes a genuine interest in the wellbeing and development of every pupil and that all are able to feel valued for who they are and inspired to become the very best versions of themselves.



## ROLE

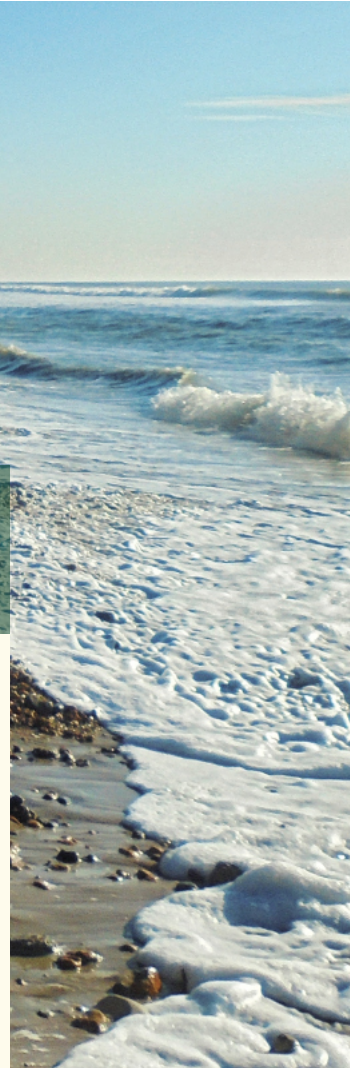
Since September 2022, following the arrival of our Headmaster Mark Howe, Forres Sandle Manor has enjoyed a period of considerable growth and success. During this period, enrolment has grown by over 40% and this looks set to continue well into 2026 and beyond. This growth led to the creation of 5 new teaching roles for September 2024, and we are anticipating a similar expansion for September 2025.

The successful applicant will be joining the school at an exciting time for the English faculty. From September 2025, our curriculum will extend into Key Stage Four as we welcome the school's inaugural, Year Ten cohort. Currently, our Year Nine pupils are transitioning towards AQA syllabus objectives and this is an ideal time to have input in creating a Key Stage Four curriculum that is broad, deep, balanced, differentiated, continuous and relevant to the young people we work with. Recent and successful experience of teaching GCSE English and Literature, alongside knowledge of the National Curriculum is required for this role. In addition, the desire to work collaboratively with the Head of Faculty to ensure parity in rich and memorable learning experiences across classes, is required. An ability to prepare some pupils for Common Entrance exams would be advantageous but is not essential.

The English department is well stocked in terms of planning and resources and the pupils' wellbeing and learning needs are placed at the centre of all that we do. Furthermore, pupils have access to chromebooks to enhance their learning where appropriate. Teachers in the senior school also have access to google classroom suites and if required, support and training to use these systems. Teaching responsibilities will initially fall across Year Seven to Year Ten and the current timetable includes four lessons a week. Where intervention programmes are required, digital platforms such as Literacy Planet are in place. A bank of planning and resources is available. The successful teacher joining the department, will actively seek opportunities to add to and improve schemes of work where appropriate, as well as when requested.

The development of a new multi-million pound STEAM building, will also provide a brand new library and learning hub for pupils to utilise and enjoy. The promotion of reading for pleasure is supported widely across the school. With poetry competitions, Shakespeare enrichment, reading retreats and more planned, the successful candidate will contribute enthusiastically to a busy and vibrant department, where pupils' curiosity and interests within the subject are nurtured and encouraged.

Reporting to the Head of English, the postholder is responsible for inspiring and facilitating learning and progress in reading, writing and spoken language. They must have a genuine passion for the subject and experience of securing academic excellence.





The successful candidate will be responsible for planning and delivering engaging lessons; assessing pupil progress; leading co-curricular activities; supporting schoolwide English events and contributing to the overall development of the English Department at Forres Sandle Manor School.

This is a fantastic opportunity for the right individual to join a supportive and caring department to make a meaningful contribution during a key part of the school's growth.

**Key Responsibilities:**

1. Teaching and Learning:

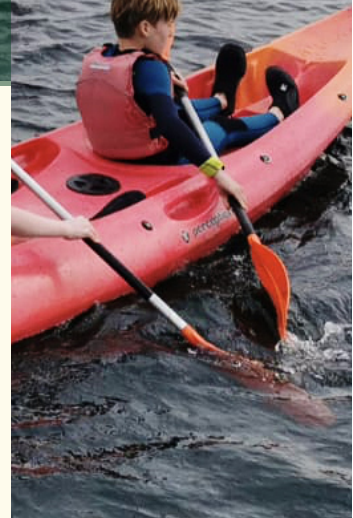
- Plan and deliver high-quality, engaging English lessons that cater to the diverse needs of students.
- Foster a positive and inclusive learning environment, promoting a love for the subject and reading for pleasure.
- Use a variety of teaching methods and resources to accommodate different learning styles.

2. Curriculum Development:

- Contribute to the development and improvement of the English curriculum, ensuring it aligns with current educational standards and best practices.
- Stay abreast of advancements in English education and integrate relevant updates into the curriculum.
- Share a sound understanding of the AQA assessment objectives and programmes of study for GCSE English Language and English Literature.

3. Assessment and Feedback:

- Regularly assess and provide constructive feedback on student work, ensuring timely and accurate reporting of progress to students, parents, and colleagues.
- Assess student's progress in both English skills and curriculum knowledge and provide effective feedback to secure improvement.
- Implement effective assessment strategies to monitor and support students' academic Development.
- Use age standardised data to track pupil attainment, potential and progress within English. Responding to trends with support of the Head of Faculty where appropriate.



#### 4. Classroom Management:

- Establish and maintain a positive and inclusive classroom atmosphere that promotes an environment conducive to effective learning
- Effectively manage student behaviour, encouraging a respectful and collaborative atmosphere.
- Completing and following comprehensive risk assessments for all practical activities to ensure a safe working environment for all students and staff.

#### 5. Professional Development:

- Engage in continuous professional development to stay informed about the latest developments in English education.
- Actively participate in relevant training, workshops, and conferences to enhance teaching skills and subject knowledge.

#### 6. Collaboration:

- Work collaboratively with colleagues within the English Department and across the school, actively seeking to enhance cross-disciplinary learning opportunities.
- Collaborate with colleagues on extracurricular activities, promoting English themed activities that stretch or support our pupils.

#### 7. Communication:

- Maintain open and effective communication with students, parents, and colleagues, ensuring transparency and cooperation.
- Attend and actively contribute to departmental and staff meetings.

#### 8. Extracurricular activities:

- Plan and deliver engaging extracurricular activities across all age groups.
- Planning and participating in trips and excursions which help to further develop pupil's understanding and enjoyment of the subject.

#### 9. Safeguarding

- Promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you come into contact.



## THE PERSON

### Skills/abilities

- Ability to motivate and inspire students across the age and ability range.
- Ability to contribute to and lead (where appropriate), dynamic short- and long-term development plans.
- Ability to plan and support the implementation of change.
- Ability to analyse situations and suggest strategies for improvement.
- Excellent teaching and classroom management skills.
- Effective communication skills – oral and written.
- Effective IT skills.
- Strong organisational skills.

### Knowledge

- Excellent subject and curriculum knowledge up to and including GCSE in the relevant subjects.
- An awareness and understanding of the issues and current developments in teaching.

### Qualifications and experience

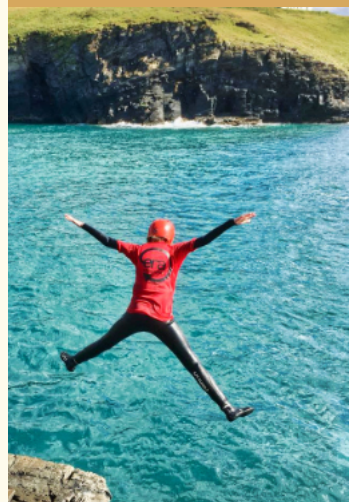
- A good honours or higher degree in English, or related field.
- Qualified Teacher Status (QTS).
- Proven teaching experience at secondary level up to GCSE is essential.
- Demonstrated ability to inspire and engage students in the subject.
- Strong knowledge of current educational trends and pedagogical practices.
- Excellent communication and interpersonal skills.
- Experience of teaching another subject is desirable.





### Personal attributes

- Passionate about English and committed to fostering a love for the subject.
- Adaptable and innovative, with a willingness to embrace new teaching methods and technologies.
- Collaborative, collegiate and team-oriented, with the ability to work effectively within a department and across disciplines.
- Patient, empathetic, and dedicated to the holistic development of students.
- Flexible, creative and energetic, able to inspire and motivate students and being a positive force for good in the science department and the school.
- Confident classroom practitioner able to engage students through exciting and dynamic learning experiences.







## WORKING AT FORRES SANDLE MANOR

- Teachers are paid a salary that reflects their knowledge and experience.
- Teachers are entitled to take the normal School holidays.
- We offer a hybrid pension model, enabling colleagues to be part of TPS or APTIS.
- Employees are entitled to free lunches when the kitchens are operating.
- There is free car parking on site.
- 50% discount on all tuition fees for all dependents attending Forres Sandle Manor.

Forres Sandle Manor is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service. Employment is subject to these checks.





## THE PROCESS

### TEACHING

These job details should be read in conjunction with our Safeguarding policies, available on our website. Please then complete an application form (available with this advertisement).

**The completed and signed application form, which includes a supporting letter addressed to Mr Mark Howe, Headmaster, should be submitted via email to [office@fsmsschool.com](mailto:office@fsmsschool.com)**

**Closing date for applications is 12 noon on Monday 24th February**

Please note that due to the volume of applications we receive, we are unable to provide individual feedback except to those candidates who attend an interview.

